GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services – Revenue Department –Allegations of indulging in corrupt practices and not serving services to public as per citizen charter in the office of Tahasildar, Kamavarapukota Mandal, West Godavari District - Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), Disciplinary proceedings under rule – 20 of Andhra Pradesh Civil Services (Classification Control & Appeal) Rules, 1991 – Articles of charge – Issued.

REVENUE (VIGILANCE-I) DEPARTMENT

G.O.Rt.No.684 **Dated:03.07.2025**

Read:

G.O.Ms.No.226, Revenue (Vig.I) Dept., Dt.03.07.2025

****

ORDER:

It is proposed to hold an enquiry against Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), with the procedure laid down in Rule 20 of Andhra Pradesh Civil Services (Classification Control & Appeal) Rules, 1991.

2. The substance of the imputations of misconduct or misbehavior in respect of which the enquiry are proposed to be held is set out in the enclosed statement of Articles of Charges (Annexure – I). A list of documents by which, and a list of witnesses by whom the articles of charges are proposed to be sustained are also enclosed (Annexure-II & III).

3. Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), is directed to submit a written statement of his defense within 10 days of receipt of this order.

4. Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), is informed that an inquiry will be held only in respect of those articles of charges as are not admitted. He should, therefore, specifically admit or deny each article of charge.

5. Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), is further informed that if they do not submit his written statement of defense on or before the date specified in para 3 above further action will be processed based on the material available.

6. Attention of Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), invited to Rule 24 of APCS (Conduct) Rules 1964, under which no Government Servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his service under the Government. If any representation is received on his behalf from another person in respect of any matter dealt within these proceedings, it will be presumed that Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), is aware of such a representation and that it has been made at his instance and action will be taken against him for violation of Rule 24 of Andhra Pradesh Civil Services (Conduct) Rules 1964.

(P.T.O)

7. The receipt of the Memorandum may be acknowledged.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

To
Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, (erstwhile West Godavari District), (Through the Chief Commissioner of Land Administration, A.P., Mangalagiri for service and to return the served copy with dated acknowledgement immediately (By RPAD))
The Chief Commissioner of Land Administration, A.P., Mangalagiri.
Copy to:
The District Collector, Eluru District.
SF/SC

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE-I

STATEMENT OF ARTICLES OF CHARGES FRAMED AGAINST SO-2 SMT. PUTTI MADHAVI, D/O. PANDU RANGA RAO, AGE 48 YEARS, DY.TAHSILDAR, KAMAVARAPUKOTA MANDAL, ELURU DISTRICT, (ERSTWHILE WEST GODAVARI DISTRICT) IN NO.01/ SC-EWG/2022 OF ACB, ELURU RANGE.

That Smt. Putti Madhavi, D/o. Pandu Ranga Rao, Age: 48 Years, Dy.Tahsildar, Kamavarapukota Mandal, Eluru District, erstwhile West Godavari District, (here-in-after referred to as Government Servant) while functioning as such during the period between 29.11.2017 to 07.06.2022 (till the date of surprise check) committed grave misconduct in as much as:

CHARGE-I:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to maintain the registers i.e.1.Mutation Register, 2. Inward Register, 3. Record Room Register, 4. Bore-well list/Nala Act Register, 5. Adangal (Account No.3), 6. Jamabandhi Register (Account No.5) which shall be the duty of her only.

CHARGE-II:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to supervise the work of subordinates like Senior Assistant and Revenue Inspector in maintenance of registers and preparation and dispatch of pending files.

CHARGE-III:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she is responsible for the Mee-Seva Project as per office order, but as seen from the status of the applications, most of the applications were found rejected without mentioning the reasons and most of the applications are kept pending beyond SLA period.

CHARGE-IV:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to complete enquiries in 09 files received through proper channel.

CHARGE-V:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to give disposals to the grievances received from general public, by way of applications.

Thus, the Government Servant by her above mentioned acts has committed grave misconduct i.e. she has exhibited gross negligence and lack of devotion to duty conduct unbecoming of Government Servant and also showed slack supervision and thereby contravened Rules 3(1), 3(2) & 3(5) of APCS (Conduct) Rules, 1964.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE-II

STATEMENT OF IMPUTATION OF MISCONDUCT IN SUPPORT OF ARTICLES OF CHARGES FRAMED AGAINST SO-2 SMT PUTTI MADHAVI, AGE 48 YEARS, DY.TAHSILDAR, KAMAVARAPUKOTA MANDAL, ELURU DISTRICT, (ERSTWHILE WEST GODAVARI DISTRICT) IN NO.01/ SC-EWG/2022 OF ACB, ELURU RANGE.

Smt. Putti Madhavi, Age: 48 Years, Dy.Tahsildar is a native of Eluru, Eluru District (erstwhile West Godavari District). Her date of birth is 16.05.1974. She joined in Government Service in Revenue Department on 10.12.2003 as Jr. Assistant. Later she was promoted as Sr. Assistant on 21.01.2007. Later, she promoted as Dy. Tahsildar on 04.06.2014 and was working in the same capacity at O/o. Tahsildar, Kamavarapukota Mandal, Eluru District (previously West Godavari District). Her basic pay is Rs.61,960/-. She is retired on attaining the age of superannuation on 31.05.2036. She is here-in-after referred to as Government Servant.

Brief Facts:

On credible information that the Tahsildar and the staff O/o Tahsildar, Kamavarapukota Mandal, West Godavari District were indulging in corrupt practices by way of collecting (bribe) mamools from the persons who approaches the O/o. Tahsildar for their works and abusing their official position and not serving services to public as per citizen charter. As such after obtaining permission from ACB, Head Office, Vijayawada. The DSP, ACB, Eluru Range, Eluru conducted a surprise check in the O/o Tahsildar, Kamavarapukota Mandal, Eluru District (previously West Godavari District) in the presence of Mediators namely, 1. Sri Vempati Venkata Naga Raja Rao, S/o. Chalapathi Rao, Age:58 Years, Asst. Controller, Legal Metrology, Bhimavaram, R/o. Flat No.201, Kondepudi Towers, Sriramapuram, Bhimavaram, W.G.District and 2. Sri Teki Ram Babu, S/o. Lakshmanudu, Age: 48 Years, Inspector, O/o. Asst. Controller, Legal Metrology, Bhimavaram, R/o. Chukkavari Street, Yagarlapalli, 25th Ward, Tadepalligudem, W.G.District on 07.06.2022 from 11.15 hours to 19.00 hours and on 08.06.2022 from 10.00 hours to 21:00 hours and same were mentioned in Surprise check proceedings dated:07.06.2022 & 08.06.2022.

During the surprise check in the presence of mediators, the following irregularities committed by him were noticed.

She is in-charge of office administration of office of Tahasildar, Kamavarapukota Mandal.

1. She failed to maintain the registers which shall be the duty of her only.
2. She failed to supervise the work of subordinates like Senior Assistant and Revenue Inspector in maintenance of registers and preparation and dispatch of pending files.
3. As per office order, she is responsible for the Mee-Seva Project but as seen from the status of the applications, most of the applications were found rejected without mentioning the reasons and most of the applications are kept beyond SLA period.
4. She failed to complete enquiries in 09 files received through proper channel.
5. She failed to give disposals to the grievances received from general public, by away of applications.

Thus, the Charged Government Servant has committed the misconduct as follows.

CHARGE-I:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to maintain the registers i.e.1.Mutation Register, 2. Inward Register, 3. Record Room Register, 4. Bore-well list/Nala Act Register, 5. Adangal (Account No.3), 6. Jamabandhi Register (Account No.5) which shall be the duty of her only.

FACTS AND EVIDENCE:

This is proved from the following evidence.

During the surprise check, Tahsildar informed that at present, himself, one Deputy Tahsildar, one Assistant Statistical Officer, one Senior Assistant, One Mandal Revenue Inspector, one Surveyor, one outsourcing data entry operator, two VRAs and two office subordinates are working in the office. The Dy.Tahsildar, Civil Supplies is on medical leave for the last 2 months. Due to lack of staff, he is using the services of VRA's for doing office work as they are well educated.

Then DSP, ACB asked the Tahsildar to produce the registers maintained at the office. On that the Tahsildar replied that Dy.Tahsildar maintains

records at Tahsildar's office and he instructed the Dy.Tahsildar to produce the registers maintained at Tahsildar's office. Dy.Tahsildar produced the records. The DSP, ACB verified the records and the findings are as follows.

1. **R.T.I. Register:** It is being maintained from 04.12.2017. Last entry was made on 11.05.2022 for the application of Sri Manikonda Surayya. Total 13 applications were entered for the year 2022. This register is not being maintained properly, as most of the entries are left un-filled. The dates of submitting replies to the concerned are also not being filled. As per RTI guidelines, five registers shall be maintained by the Public Information Officer. But only one register is being maintained.

   It is further noticed that there is one application present in the register but the details are not yet entered in the register. Following are the details about the un-entered application:

   Application dated 20.01.2022 of Gundu Gopi Krishna, S/o Rambabu of Hyderabad.

   The DSP, ACB seized attested copy of register and above application after attested by the DSP and mediators for the purpose of further enquiry.

2. **Distribution Register:** The register is being maintained but, the entries were not properly made by leaving spaces between the entries. Last entry was made in page no.18 at S.No.104. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

3. **Movement Register:** The register is being maintained from 25.01.2020. Entries were made in page nos. 2 & 4 with last entry Dt.11.02.2020.The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

4. **Minutes Register (Meeting):** Maintained from 02.12.2020 and the last entry was made in page no.56 on 04.06.2022. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

5. **Late Birth and Death Register:** It is being maintained from 17.01.2022.Last entry was made in page no.3 on 30.05.2022. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

6. **Single Woman Register:** It is being maintained from 17.06.2019. This register is meant for issuance of pension to lonely ladies. Last entry was made in page no.19 Dt.30.05.2022. maintenance of register is poor by leaving some pages in between the entries.The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

7. **Passbook Register:** It is being maintained from 06.07.2020. Last entry was made in page no.105 Dt.05.02.2022. The register is maintained by Mandal Revenue Inspector on the instructions of Tahsildar. On questioning Tahsildar about the further entries in the passbook register, he replied that the passbooks are directly sent to the address of the applicants from February-2022 by the printing press instead of sending them to Tahsildar's office. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

8. **Spandana Register:** It is being maintained from 17.12.2021. The last entry was made in page no.36 Dt.04.06.2022. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

9. **Mutation Register:** It is not being maintained.

10. **Un-registered Postal Register (Tapal Register):** This register is maintained from 03.09.2021. Last entry was made in page no.22 Dt.04.06.2022. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

11. **Gun License Register:** It is not being maintained. Tahsildar produced a book as if it is the Gun license register. In the book, the details of Gun license holders in the jurisdiction of Kamavarapukota Mandal are present. Signatures of Gun license holders and Tahsildar's were not found in the book. Last entry was made in page no.36, dt: 05.01.2013. No updates were entered after 05.01.2013. The DSP, ACB seized the register after attested by the DSP and mediators for the purpose of further enquiry.

12. **Postal Tappal Register**: This register is maintained from 04.01.2022. Last entry was made in page no.11 Dt.01.06.2022. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

13. **Inward Register:** This register is not being maintained.

14. **Caste Certificate Issue Register:** This register is being maintained from 21.03.2022. Last entry was made at Page.No.14 on 06.6.2022 in Sl.No.643 which is about caste certificate to Pakanalu Venkatesu. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

15. **Family Member Certificate Issue Register (FMC):** The register is being maintained from 06.01.2022. Last entry was made at Page.No.5, Dt: 30.05.2022, application of Adhuri Srinivasa Rao. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

16. **Attendance Register:** This register is being maintained from 01.01.2022. It is a common register for both regular employees and outsourcing staff. Sri G.V.V.Satyanarayana, Tahsildar did not make his signatures in the attendance register from 01.01.2022 to till date. Smt P.Madhavi, Deputy Tahsildar did not make any signature on 07.06.2022, Sri Md.M.Mohiddin,

Dy Tahsildar Civil supplies was absent without any leave letter or any other written intimation from the last 2 months. Except Sri G.K.Srinivas Senior Assistant & Sri J.Trimurthulu Office subordinate remaining officials did not make signatures in the attendance register on 07.06.2022. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

17. **Personal Cash Register:** This book is not being maintained.

18. **Enjoyment Register**: It is being maintained village wise from the year 2020. Last entry was made in page.No.34, dt: 06.06.2022, there are 36 applications found in this register and verified that the applications were entered in the register. The applications were handed over to Tahsildar and instructed to endorse the applications to the concerned VRO's for field enquiry. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

19. **Record Room Register**: It is not being maintained.

20. Bore Well list/Nala Act Register: It is not being maintained.

21. F-Line Register: It is being maintained. Entries were made from 25.06.2021 and the last entry was made in page no.116 & 117, dt: 03.06.2022. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

22. **Revenue Citizen Charter:** An old citizen charter of the year 2019 was displayed in the hall.

23. Government Land Register (Register-A & Account No.1): Fair land registers are being maintained for 15 villages and Resettlement Survey Register for 2 villages.

(a) Field Measurement Book: It is being maintained for all 17 Revenue villages in Kamavarapukota Mandal.

(b) Village Maps: Maps are being maintained for all 17 villages in Kamavarapukota Mandal.

24. Mutation Register (Account No.2): It is not being maintained in the O/o. Tahsidlar, Kamavarapukota.

25. Adangal (Account No.3): It is not being maintained in the O/o. Tahsidlar, Kamavarapukota.

26. Asamivari Baki Register (Account No.4): It is being maintained in a printed, which was prepared in the year 2018. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

27. Jamabhandhi Register (Account No.5): It is not being maintained in the O/o. Tahsidlar, Chintalapudi.

28. Daily Collection Chitta (Account No.6): It is not being maintained in the O/o. Tahsidlar, Kamavarapukota.

29. **Irrsalu Nama (Chalana Register & Account No.7):** No Physical Register is being maintained, but the Tahsidlar, Kamavarapukota produced print outs of online challans report from 05.11.2021 to 25.01.2022. The copy of online challans containing 04 sheets and was attested by Tahsildar and it was seized by the DSP, ACB duly attested by the DSP and mediators.

30. **Source of Irrigation Register (Account No.8):** No specific register is being maintained but Tahsidlar, Kamavarapukota produced village wise sheets showing information pertaining to source of irrigation. The DSP, ACB seized attested copies of register village wise, after attested by the DSP and mediators for the purpose of further enquiry.

31. **Water Tax Receipts (Account No.9):** It is being maintained from July-2015 and the last entry was made on 24.12.2021. The DSP, ACB seized attested copy of register after attested by the DSP and mediators for the purpose of further enquiry.

As per the Oral evidence mentioned vide serial Nos- 1, 2 & 9 to14 in the Annexure-III and documentary evidence mentioned vide serial No-1 in the Annexure No- IV proves the above lapse exhibited by Government Servant.

CHARGE-II:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to supervise the work of subordinates like Senior Assistant and Revenue Inspector in maintenance of registers and preparation and dispatch of pending files.

FACTS AND EVIDENCE:

This is proved from the following evidence.

During the course of Surprise check, the DSP, ACB asked the Tahsildar to produce the registers maintained at the office. On that the Tahsildar replied that Dy.Tahsildar maintains records at Tahsildar's office and he instructed the Dy.Tahsildar to produce the registers maintained at Tahsildar's office. Dy.Tahsildar produced the records. The DSP, ACB verified the records and the findings are as follows.

Following are the irregularities committed by Smt.Peravali Manasa, Mandal Revenue Inspector were noticed.

1. She is responsible for maintenance of some of the register and preparation and distribution of documents but she failed to do so.

2. She kept lot of files pending with her without giving suitable enquiry reports i.e. failed to complete enquiry in 155 enjoyment certificates.
3. She failed to complete enquiries in as many as 115 OTS Applications and failed to maintain the Tahsildar Court Records i.e. Land Disputes.

Following are the irregularities committed by Sri Guda Krishna Srinivas, Senior Assistant were noticed.

1. He is responsible for maintenance of some of the registers and preparation and distribution of documents but he failed to do so.
2. He failed to complete enquiries & Correspondence in 35 pending files received through proper channel especially land conversion, R & R Act recoveries.

Following are the irregularity committed by Sri Nella Vijaya Raju, Mandal Surveyor was noticed.

1. He failed to complete enquiries in as many as 04 offline petitions.

Following are the irregularity committed by Sri K.I.V.Saradhi, the then VRO of Tadikalapudi-1, O/o. Tahsildar, Kamavarapukota Mandal.

1. He failed to solve the problem of Sri Peyyala Raghavulu of Tadikalaopudi with regard to issuing of New Pattadar Pass books as the old Pattadar Passbook missed at Bank.

2. He failed to guide Visakha Dairy field staff as the Dairy wants to establish bulk storage point and with regard to this they had paid land conversion fees in the month of March 2022, But, their application was not online or processed till today.

3. He demanded bribe of Rs.5,000/- from Sri Gunukula Venkateswarlu of Repalle, Guntur Dist. for issuance of Pattadar Pass book for land at Tadikalapudi Village, Kamavarapukota Mandal.

Following is the irregularity committed by Sri Kankipati Nageswara Rao, VRO of Tadicherla Village-1, O/o. Tahsildar, Kamavarapukota Mandal.

He kept 06 Ration Cards with him without distributing to concerned applicants.

Due to the slack supervision of the charged government servant above lapses were occurred. Thus, the Charged Government Servant is responsible for above lapses.

As per the Oral evidence mentioned vide serial Nos- 1, 2 & 10 to 14 in the Annexure-III and documentary evidence mentioned vide serial Nos- 1 to 30 in the Annexure No- IV proves the above lapse exhibited by Government Servant.

CHARGE-III:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she is responsible for the Mee-Seva Project as per office order, but as seen from the status of the applications, most of the applications were found rejected without mentioning the reasons and most of the applications are kept pending beyond SLA period.

FACTS AND EVIDENCE:

This is proved from the following evidence.

During the course of surprise check, the DSP, ACB questioned the Tahsildar about the Mee-seva Applications received in their office since 01.06.2021, stage of the applications and maintenance of registers regarding Mee-seva applications. Then, the Tahsildar replied that no physical registers are being maintained regarding applications received through Mee-Seva. On saying that, the Tahsildar Sri G.V.V. Satyanarayana got taken printouts of the list of applications received through Mee-Seva in their office since 01.06.2021 to 07.06.2022 with the help of Smt. M.Amala, outsourcing Data Entry Operator. On perusal of the lists, it is revealed the following facts:

S.No	No.of applications/ requests received	No.of applications/ requests approved	No.of applications/ requests rejected	No.of applications/ requests pending within SLA	Lapsing in SLA in 24 hours	Pending beyond SLA
1	439	260	19	130	0	0

On perusal of the lists, it is established that the following applications meant for various services were rejected for various reasons head wise.

S.No	Name of service	No.of applications/requests received	No.of applications/ requests approved	No.of applications/ requests rejected	No.of applications/ requests pending within SLA	Lapsing in SLA in 24 hours	Pending beyond SLA
1	Current Adangal	1	2	1	0	0	0

2	Mutation and Title Deed cum Pattadar Pass Book	162	60	6	96	0	0
3	Issuance of Income & Asset Certificate for Economically Weaker Sections(EWS)	18	14	2	2	0	0
4	OBC Certificate	5	4	1	0	0	0
5	Family Membership Certificate	18	11	2	5	0	0
6	Late Registration Of Birth	16	4	1	5	0	0
7	e-PAS BOOK-Replacement	17	13	4	0	0	0
8	F-Line Application (New)	29	10	2	1	0	0

The DSP, ACB requested the Tahsildar, Kamavarapukota to provide the list of applications rejected, pending within SLA (Service Level Agreement) for the services and accordingly, the Tahsildar, Kamavarapukota got printouts of the above lists and handed over to the DSP, ACB. The DSP, ACB seized attested copies of information after attested by the mediators and DSP for the purpose of further enquiry.

As per the Oral evidence mentioned vide serial Nos- 1, 2 & 9 to14 in the Annexure-III and documentary evidence mentioned vide serial Nos- 1, 2 & 31 to 33 in the Annexure No- IV proves the above lapse exhibited by Government Servant.

CHARGE-IV:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to complete enquiries in 09 files received through proper channel.

FACTS AND EVIDENCE:

This is proved from the following evidence.

During the course of surprise check, the DSP asked the Sr.Assistant about the pending files of land conversions. Then, he produced the following pending files relating to land conversions.

Land conversion Files				
1	Chintamaneni Sivagopal S/o Nageswara Rao	Tadikalapudi	R.S.No:825/2A,1.29cents	Land conversion
2	Koppula Venkateswara Rao S/o Gangaraju	Uppalapadu	R.S.No:93/1A,94/1A,94/1B, 2.96 Cents	Land conversion
3	Gudavali Adhilakshmi W/o Ramakrishna	Tadikalapudi	R.S.No:298/2A,1.06 Cents	Land conversion
4	Kanumuri Lokesh Reddy S/o Anjireddy	Ravikampadu	R.S.No:325/3C, 324/2A30 Cents	Land conversion
5	Rudraraju Mohana Raju S/o. Lachi Raju	Tadikalapudi	R.S.No:301/2, 301/5, 61.00 Cents	Land conversion
6	Ramini Pothuraju S/o Mallayya	Uppalapadu	R.S.No:93/1A,93/1B, 2.05 Cents	Land conversion
7	Damera Srinivasu S/o Rambabu	Kallacheruvu	R.S.No:67/3, 2.00 Cents	Land conversion
8	Vemula Jaganmohana Rao S/o Veeraswami	Kamavarapukota	R.S.No:702/2, 702/3, 2.2300 Cents	Land conversion
9	Rudraraju Soni W/o Mohanaraju	Ravikampadu	R.S.No:302/5,302/2,0.35 cents	Land conversion

Thus, the Charged Government Servant is responsible for above lapses.

As per the Oral evidence mentioned vide serial Nos- 1, 2 & 9 to 14 in the Annexure-III and documentary evidence mentioned vide serial Nos- 1, 2, 26, 29 & 30 in the Annexure No-IV proves the above lapse exhibited by Government Servant.

CHARGE-V:

That the Government Servant while working as Dy.Tahsildar, Kamavarapukota Mandal, Eluru District (erstwhile West Godavari District), she failed to give disposals to the grievances received from general public, by way of applications.

FACTS AND EVIDENCE:

This is proved from the following evidence.

During the course of Surprise check, the DSP, ACB secured the presence of following persons who are found present within the compound of Tahsildar Office and on questioning, they stated that they came to the office on their works. The DSP, ACB questioned them separately and on questioning:

Sri Gudella Chinnayya S/o Venkayya, 72 years, D.No.16-34, Near Ambedkar Center, Thadicharla Village, Kamavarapukota Mandal, Cell: 8897602616 stated that he is staying at Tadicharla Village of Kamavarapukota Mandal by doing cultivation. He has Ac.2.87 Agricultural land in Rs.No.890/2, 988/1, 885/3B, 988/5 at Tadicharla Village and having Pattadar Passbook vide No.185. About $1^{1/2}$ years back for getting Government Schemes he applied in Mee-Seva Center vide receipt No.FSO11900707009 for uploading his Agricultural land online. But, the VRO of Thadicharla Sri K.Nageswara Rao did not send the report of his Agricultural land to the higher authorities, till his application was pending and did not take any action on his application. The staff of the Tahsildar's office, Kamavarapukota Mandal. But, they are neglecting the work of entering his Agricultural land online. Today i.e. on 07.06.2022 at about 11.00 hours, he along with his son Gudelli Nagarjuna Rao came to M.R.O. Office, Kamavarapukota to know the status of his application. After some time, the A.C.B officials came to M.R.O Office, Kamavarapukota, when they asked him, he said the above details.

Smt.Vempati Swathi, W/o Prathap, 37 years, House Wife Thochiluka Rayudupalem (V), Lingapalem Mandal, Cell: 8328651481 stated that she is living with her family at Rayudupalem (v), Lingapalem Mandal, she has two children and her husband passed away in the year 2012 in an accident. At the time of marriage, she got Ac.2.00 of agriculture land in S.R.No.1143/2 at Tadicherla (V), Kamavarapukota Mandal as Streedhanam. In 2006 she sold out the Ac.1.55 Cents to her paternal uncle by name Sri Karumanchi Surbahmanyam and the remaining Ac.0.45 cents land is under the border dispute with her close relative Sri Pasumarthi Satyanarayana. In this matter, she applied for Survey of her land to M.R.O. Kamavarapukota. The Survey was done and the M.R.O. promised to settle the matter by calling both parties. But, she did not receive the notices from Tahsildar Office, Kamavarapukota. On that, today i.e. on 07.06.2022 at about 11.00 AM she along with her father namely Karumanchi Subash Chandra Rao came to M.R.O. Office,

Kamavarapukota to know the status of her application. After sometime, the A.C.B officials came to M.R.O. Office, Kamavarapukota, when they asked her, she said the above details.

Sri Peyyala Raghavulu S/o Veera Swamy, 60 years, Malapalli, Tadikalapudi (v), Kamavarapukota Mandal, Eluru District, Cell: 8688441150 stated that he is residing at the above address along with family. From the last 40 years he has been cultivating the land of Ac.1.21 in SR.No.1439/9 at Tadikalapudi (V), Kamavarapukota Mandal, Eluru District. In the Year 2005, MRO, Kamavarapukota Mandal gave a LD Patta vide No.3083, from there, the above said land is in his possession. He got Agriculture loans twice from SBI, Tadikalapudi and the loan was waived off by the Government. After clearing his Agriculture loans, he asked for his Pattadar Pass Book from Bank officials and they said that the Pattadar Pass Book was missing. On 02.11.2018 the Bank Officials gave a letter addressing to M.R.O. Kamavarapukota for issuing new Pattadar Pass book to him but there is no response from the MRO. Later, on 19.11.2018 he complained to the District Collector in Spandana Grievance, on that the collector gave instructions to the MRO, Kamavarapukota, But the MRO, Kamavarapukota did not take any action in this matter. Again on 05.08.2019 he complained to the District Collector in Spanadana grievance, again same the matter was still pending. The Ex-VRO Sri Saradhi and present VRO Sri Ramesh did not take any action in this matter. They did not do their job properly and did not write the panchanama report on his land. The MRO also did not give the proper instruction to his subordinates by showing his negligence towards his petition. He has been visiting the MRO Office and other officials since 2018, but his problem was not yet resolved. On that, today i.e. on 07.06.2022 at about 11.00 AM he along with his son namely Muneswara Rao came to M.R.O. Office, Kamavarapukota to meet the M.R.O to know the status of his application. After some time, the A.C.B officials came to M.R.O. Office, Kamavarapukota, when they asked him, he said the above details.

When the DSP, ACB questioned about the above issues, Tahsildar replied that on verification of the Mee-Seva dashboard, the application No.FSO-11900707009 is the application of Sri Ganta Somayya and he does not have knowledge about the issue of Sri Gudella Chinnayya and he never met him before. On that DSP, ACB instructed Tahsildar to resolve the issue of Sri Gudella Chinnayya and to comply the action taken.

Regarding the issue of Smt.Vempati Swathi, it is a civil dispute between Smt. Vempati Swathi and Pasumarthi Naga Venkata Satya Prasad (Close relative to her). Considering the application of Vempati Swathi, earlier survey was done in the agriculture land vide R.S.No.1143/2D of Kamavarapukota village. On 25.04.2022, Sri Pasumarthi Naga Venkata Satya Prasad applied for District Collector's Spandana that the revenue officials of Kamavarapukota illegally conducted survey in their land. As it is a civil dispute, court has to decide the ownership for the disputed land. There is no official favour pending with him. On that DSP, ACB instructed Tahsildar to direct the applicant in appropriate way and to comply the action taken in the issue.

Regarding the petition of Peyyala Raghavulu, Tahsidar verified the record and told that it is true that he received a letter from the branch manager, SBI, Tadikalapudi regarding the issuance of new pattadar passbook to Sri Peyyala Raghavulu vide R.S.No.1439/9 for an extent of 1.21 Acres land which was lost in their bank. After receiving the letter, Tahsildar endorsed to Mandal Surveyor to verify the possession of applicant in the said land. On field enquiry it came to knowledge that the land in which the applicant is in possession of land that falls under R.S.No.1439/6 for an extent of 1.21 Acres land in Tadikalapudi village, whereas the survey number 1439/9 which was mentioned in the document is in the possession of Indla Nagayya. Several times notices were issued to Sri Indla Nagayya to change the names in the revenue records. As Sri Indla Nagayya is not responding to the notices of Tahsildar, it has become late to complete the work of the applicant. After hearing the version of Tahsildar and verifying the file of the applicant produced by the Tahsildar, the DSP, ACB instructed the Tahsildar to resolve the issue at the earliest and comply the action taken.

Thus, the Charged Government Servant is responsible above lapses.

As per the Oral evidence mentioned vide serial Nos-1 to 8 & 10 to 14 in the Annexure-III and documentary evidence mentioned vide serial No-1 in the Annexure No-IV proves the above lapse exhibited by Government Servant.

Thus, the Government Servant has failed to maintain absolute integrity, devotion to duty and she has shown conduct unbecoming of Government Servant and thereby contravened Rules 3 (1) and 3 (2) of APCS (Conduct) Rules, 1964. Besides, failed to ensure the integrity and devotion to duty by her

subordinates despite being supervisory Officer and thereby she also contravened Rule 3(5) and 4(i) of APCS (Conduct) Rules, 1964.

Hence the charges against the Charged Government Servant held substantiated.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE-III

LIST OF WITNESSES BY WHOM THE ARTICLES OF CHARGES FRAMED AGAINST SO-2 SMT PUTTI MADHAVI, AGE 48 YEARS, DY.TAHSILDAR, KAMAVARAPUKOTA MANDAL, ELURU DISTRICT, (PREVIOUSLY WEST GODAVARI DISTRICT) PROPOSED TO BE SUSTAINED.

1. **Sri Vempati Venkata Naga Raja Rao, S/o. Chalapathi Rao, Asst. Controller, Legal Metrology, Bhimavaram, W.G.District:-**

   He is one of the mediators of surprise check on the office of the Tahsildar, Kamavarapukota Mandal, Eluru District (previously West Godavari District) on 07.06.2022 & 08.06.2022. He speaks about his observations as Mediator during the Surprise Check and etc. facts.

2. **Sri Teki Ram Babu, S/o. Lakshmanudu, Inspector, O/o. Asst. Controller, Legal Metrology, Bhimavaram, W.G.District:-**

   He is one of the mediators of surprise check on the office of the Tahsildar, Kamavarapukota Mandal, Eluru District (previously West Godavari District) on 07.06.2022 & 08.06.2022. He speaks about his observations as Mediator during the Surprise Check and etc. facts.

3. **Statement of Sri Gudella Chinnayya S/o Venkayya, 72 years, D.No.16-34, Near Ambedkar Centre, Thadicharla Village, Kamavarapukota Mandal.**

   On examination, he has Ac.2.87 Agricultural land in Rs.No.890/2, 988/1, 885/3B, 988/5 at Tadicharla Village and having Pattadar Passbook vide No.185. About $1^{1/2}$ years back for getting Government Schemes he applied in Mee-Seva Center vide receipt No.FSO11900707009 for uploading his Agricultural land online. But, the VRO of Thadicharla Sri K.Nageswara Rao did not send the report of his Agricultural land to the higher authorities, till his application was pending and did not take any action on his application. The staff of the Tahsildar's office, Kamavarapukota Mandal. But, they are neglecting the work of entering his Agricultural land online. Today i.e. on 07.06.2022 at about 11.00 hours, he along with his son Gudelli Nagarjuna Rao came to M.R.O. Office, Kamavarapukota to know the status of his application. After some time, the A.C.B officials came to M.R.O.Office, Kamavarapukota, when they asked him, he said the above details.

4. **Statement of Smt.Vempati Swathi, W/o Prathap, 37 years, House Wife Thochiluka Rayudupalem (V), Lingapalem Mandal**.

   On examination, she stated that she is living with her family at Rayudupalem (V), Lingapalem Mandal, she has two children and her husband passed away in the year 2012 in an accident. At the time of marriage, she got Ac.2.00 of agriculture land in S.R.No.1143/2 at Tadicherla (V), Kamavarapukota Mandal as Streedhanam. In 2006 she sold out the Ac.1.55 Cents to her paternal uncle by name Sri Karumanchi

Surbahmanyam and the remaining Ac.0.45 cents land is under the border dispute with her close relative Sri Pasumarthi Satyanarayana. In this matter, she applied for Survey of her land to M.R.O. Kamavarapukota. The Survey was done and the M.R.O. promised to settle the matter by calling both parties. But, she did not receive the notices from Tahsildar Office, Kamavarapukota. On that, today i.e. on 07.06.2022 at about 11.00 AM she along with her father namely Karumanchi Subash Chandra Rao came to M.R.O. Office, Kamavarapukota to know the status of her application. After sometime, the A.C.B officials came to M.R.O. Office, Kamavarapukota, when they asked her, she said the above details.

5. **Statement of Sri Peyyala Raghavulu S/o Veera Swamy, 60 years, Malapalli, Tadikalapudi (v), Kamavarapukota Mandal, Eluru District**.

On examination, he stated that he is residing at the above address along with family. From the last 40 years he has been cultivating the land of Ac.1.21 in SR.No.1439/9 at Tadikalapudi (V), Kamavarapukota Mandal, Eluru District. In the Year 2005, MRO, Kamavarapukota Mandal gave a LD Patta vide No.3083, from there, the above said land is in his possession. He got Agriculture loans twice from SBI, Tadikalapudi and the loan was waived off by the Government. After clearing his Agriculture loans, he asked for his Pattadar Pass Book from Bank officials and they said that the Pattadar Pass Book was missing. On 02.11.2018 the Bank Officials gave a letter addressing to M.R.O. Kamavarapukota for issuing new Pattadar Pass book to him but there is no response from the MRO. Later, on 19.11.2018 he complained to the District Collector in Spandana Grievance, on that the collector gave instructions to the MRO, Kamavarapukota, But the MRO, Kamavarapukota did not take any action in this matter. Again on 05.08.2019 he complained to the District Collector in Spanadana grievance, again same the matter was still pending. The Ex-VRO Sri Saradhi and present VRO Sri Ramesh did not take any action in this matter. They did not do their job properly and did not write the panchanama report on his land. The MRO also did not give the proper instruction to his subordinates by showing his negligence towards his petition. He has been visiting the MRO Office and other officials since 2018, but his problem was not yet resolved. On that, today i.e. on 07.06.2022 at about 11.00 AM he along with his son namely Muneswara Rao came to M.R.O. Office, Kamavarapukota to meet the M.R.O to know the status of his application. After some time, the A.C.B officials came to M.R.O. Office, Kamavarapukota, when they asked him, he said the above details.

6. **Statement of Sri Sunkara Ganesh Kumar, S/o.Chanti (late), Age: 43 Years, D.No.2-4, Main Street, Chukkapalli village, Cheedikura Mandal, Visakhapatnam Dist.**

On examination, he stated that he is working as field officer for Visakha Dairy at Jangareddigudem. There is agricultural land an extent of Ac.0.60 cents in R.S.Nos.1102-3 & 1108-1 of Tadikalapudi Village, which

belongs to Visakha Dairy. For conversion of the said land earlier he met Sri Pardha Saradhi, VRO of Tadikalapudi and on his direction he met the Sr.Asst. O/o.Tahsildar, Kamavarapukota Mandal. Following the instructions of Sr.Asst. He paid Rs.44,800/- and Rs.6,000/- as challan at Treasury online dt:29.03.2022 and receipts were shown to the above said VRO. Then, the VRO conducted field enquiry within 7 days and submitted his report to the Tahsildar. Later, he confirmed that his documents reached the MRO office, and on enquiring at MRO Office, he was told that VRO was transferred and he was instructed to meet the new VRO. From then, his work is not completed up to 07.06.2022. He also submitted copies of challanas paid by him.

7. **Statement of Sri Juvvala Nageswara Rao, S/o. Naraiah, Age: 70 Years, Tadikalapudi (V), Kamavarapukota Mandal.**

8. **Statement of Sri Nallamothula Durga Venkata Ramana Kumari, W/o. Lakshmaiah Tadikalapudi (V), Kamavarapukota Mandal.**

On examination, both are stated that they got D-Pattas for their lands and some other persons were also issued D-Pattas with the details of their lands. Regarding the issue, they approached the Tahsildar, Kamavarapukota several times but their problem was not resolved. Then, we directed the above petitioners to submit their reports enclosing with connected documents. Both of them left the Tahsildar's office by saying that they will submit their written report in detail to us on the next day.

9. **Smt.M.Jhansi Rani, Revenue Divisional Officer, Jangareddigudem Division, Jangareddigudem, Eluru District**.

She speaks to the facts of the Letter vide Roc.No.215/2023/JA, Dt: 29.05.2023 of the RDO, Jangareddigudem furnishing her version on the lapses found during the surprise check.

10. **Sri K.Nagendra Prasad, Inspector of Police, ACB, Eluru Range, Eluru, Eluru District**. He speaks to the facts of his participation and assist to DSP, ACB on 07.06.2022 and Sri N.V.Bhaskara Rao, Inspector on 08.06.2022 during the surprise checks and also found 6 Ration cards were found at office of VRO-Tadicherla without disbursing to the concerned applicants and etc. facts.

11. **Sri K.Yesu Babu, Inspector of Police, ACB, Eluru Range, Eluru, Eluru District**. He speaks to the facts of his participation and assist to DSP, ACB on 07.06.2022 and Sri N.V.Bhaskara Rao, Inspector on 08.06.2022 during the surprise checks and etc. facts.

12. **Sri G.Srinivas, Inspector of Police, ACB, Eluru Range, Eluru, Eluru District**. He speaks to the facts of his participation and assist to DSP, ACB on 07.06.2022 and Sri N.V.Bhaskara Rao, Inspector on 08.06.2022 during the surprise checks and etc. facts.

13. **Sri N.V.Bhaskara Rao, Inspector of Police, ACB, Eluru Range, Eluru, Eluru District**. He speaks to the facts of his participation and assist to DSP, ACB on 07.06.2022 during the surprise check and he continued the surprise check on 08.06.2022 and found some irregularities and etc. facts.

14. **Sri T.S.R.K.Prasad, D.S.P. ACB, Eluru Range, Eluru, Eluru District**. He speaks to the facts of his conducting of surprise check on 07.06.2022 and found some irregularities during the surprise check and gave instructions to Sri N.V.Bhaskara Rao, Inspector, ACB to continue the surprise check on 08.06.2022 and etc. facts.

Any other witnesses may be produced at the time of conducting enquiry.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE-IV

LIST OF DOCUMENTS BY WHICH THE ARTICLES OF CHARGES FRAMED AGAINST SO-2 SMT PUTTI MADHAVI, AGE 48 YEARS, DY.TAHSILDAR, KAMAVARAPUKOTA MANDAL, ELURU DISTRICT, (PREVIOUSLY WEST GODAVARI DISTRICT) PROPOSED TO BE SUSTAINED.

1. **Surprise check proceedings dated 07.06.2022 drafted in the office of the Tahsildar, Kamavarapukota Mandal, Eluru District (previously West Godavari District).**

   It provides the details of events happened on the day of Surprise Check including engaging of private persons to work as computer operator and Driver to the Tahsildar in the O/o. Tahsildar, Kamavarapukota seizure of documents, registers, non maintenance of records, examination of witnesses and other irregularities etc.

2. **Surprise check proceedings dated 08.06.2022 drafted in the office of the Tahsildar, Kamavarapukota Mandal, Eluru District (previously West Godavari District).**

   It provides the details of events happened on the day of Surprise Check in the O/o. Tahsildar, Kamavarapukota seizure of documents, registers, non maintenance of records, examination of witnesses and other irregularities etc.

3. **Attested copy of RTI Register**: - It is being maintained from 04.12.2017. Last entry was made on 11.05.2022 for the application of Sri Manikonda Surayya. Total 13 applications were entered for the year 2022. This register is not being maintained properly, as most of the entries are left un-filled. The dates of submitting replies to the concerned are also not being filled. As per RTI guidelines, five registers shall be maintained by the Public Information Officer. But only one register is being maintained.
4. **Attested copy of Distribution Register**: - The register is being maintained but, the entries were not properly made by leaving spaces between the entries. Last entry was made in page no.18 at S.No.104.
5. **Attested copy of Movement Register**: - The register is being maintained from 25.01.2020. Entries were made in page nos. 2 & 4 with last entry Dt.11.02.2020.
6. **Attested copy of Minutes Register (Meeting):**- Maintained from 02.12.2020 and the last entry was made in page no.56 on 04.06.2022.
7. **Attested copy of Late Birth & Death Register: -** It is being maintained from 17.01.2022.Last entry was made in page no.3 on 30.05.2022.

8. **Attested copy of Single Woman Register**: - It is being maintained from 17.06.2019. This register is meant for issuance of pension to lonely ladies. Last entry was made in page no.19 Dt.30.05.2022.
9. **Attested copy of Passbook Register:** - It is being maintained from 06.07.2020. Last entry was made in page no.105 Dt.05.02.2022.
10. **Attested copy of Spandana Register: -** It is being maintained from 17.12.2021. The last entry was made in page no.36 Dt.04.06.2022.
11. **Attested copy of Un-registered Postal Register (Tapal Register)**: - This register is maintained from 03.09.2021. Last entry was made in page no.22 Dt.04.06.2022.
12. **Original Gun License Register: -** It is not being maintained. Tahsildar produced a book as if it is the Gun license register. In the book, the details of Gun license holders in the jurisdiction of Kamavarapukota Mandal are present. Signatures of Gun license holders and Tahsildar's were not found in the book. Last entry was made in page no.36, dt: 05.01.2013. No updates were entered after 05.01.2013.
13. **Attested copy of Postal Tappal Register (RP)**: - This register is maintained from 04.01.2022. Last entry was made in page no.11 Dt.01.06.2022.
14. **Attested copy of Caste Certificate Issue Register:** - This register is being maintained from 21.03.2022. Last entry was made at Page.No.14 on 06.6.2022 in Sl.No.643 which is about caste certificate to Pakanalu Venkatesu.
15. **Attested copy of Family Member Certificate Issue Register (FMC): -** The register is being maintained from 06.01.2022. Last entry was made at Page.No.5, Dt: 30.05.2022, application of Adhuri Srinivasa Rao.
16. **Attested copy of Attendance Register:-** This register is being maintained from 01.01.2022. It is a common register for both regular employees and outsourcing staff. Sri G.V.V.Satyanarayana, Tahsildar did not make his signatures in the attendance register from 01.01.2022 to till date. Smt P.Madhavi, Deputy Tahsildar did not make any signature on 07.06.2022, Sri Md.M.Mohiddin, Dy Tahsildar Civil supplies was absent without any leave letter or any other written intimation from the last 2 months. Except Sri G.K.Srinivas Senior Assistant & Sri J.Trimurthulu Office subordinate remaining officials did not make signatures in the attendance register on 07.06.2022.

17. **Attested copy of Enjoyment Register: -** It is being maintained village wise from the year 2020. Last entry was made in page.No.34, dt: 06.06.2022, there are 36 applications found in this register and verified that the applications were entered in the register. The applications were handed over to Tahsildar and instructed to endorse the applications to the concerned VRO's for field enquiry.
18. **Attested copy of Asamivari Baki Register (Account No.4):**- It is being maintained in a printed, which was prepared in the year 2018.
19. **Attested copy of Source of Irrigation Register (Account No.8):** - No specific register is being maintained but Tahsidlar, Kamavarapukota produced village wise sheets showing information pertaining to source of irrigation.
20. **Attested copy of Water Tax Receipts (Account No.9):**- It is being maintained from July-2015 and the last entry was made on 24.12.2021.
21. **Attested copy of List of applications (various) rejected and pending within SLA:-** It reveals that the pending of applications and no proper reasons for rejecting the applications of the applicants.
22. **Attested copy of Abstract of Services, rejected applications within SLA (Mee-Seva dash board):-** It reveals that the pending of applications within SLA.
23. **Attested copy of list of spandana petitions redressed beyond SLA from dash board:-** It reveals that the spandana petitions within SLA containing 03 sheets, Spandana petitions redressed beyond SLA.
24. **Copies of pending files of encroachment deletion of land from 22 A list, cancellation of Patta, Mutation and Pattadar Pass book:-** It reveals that the pending of the encroachment deletion of land from 22 A list and etc.
25. **Attested copies relating to registers and documents viz. Enjoyment Certificate pending list, Onetime Settlement Scheme (OTS), General Petition Register, Land dispute applications, Revenue Recovery Act, MC Register and etc.**
26. **Attested copies relating several types of requests as Land Conversion, Mutation, 22A, POT Act and Spandana and etc.**
27. **Attested copy of F-line Register: -** It is being maintained. Entries were made from 25.06.2021 and the last entry was made in page no.116 & 117, dt: 03.06.2022.
28. **Attested copies of Ration cards of concerned applicants:-** It revealed that the kept with the concerned VROs without disbursing to the applicants.
29. **Reply vide letter Roc.No.A5/e-18978/2022, Dt: 31.01.2023 of the Collector & District Magistrate, Eluru District, Eluru furnishing the service particulars and job charts of the Tahsildar and staff of the**

Kamavarapukota Mandal:- It is revealed that service particulars and job charts of the SO-1 to SO-5.

30. **Reply vide Roc.No.215/2023/JA, Dt: 29.05.2023 of the RDO, Jangareddigudem furnishing her version on the lapses found during the surprise check: -** It reveals that the furnishing her version on the lapses found during the surprise check.

Any other documents produced at the time of enquiry.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

//FORWARDED::BY ORDER//

SECTION OFFICER